



Health Response UK (Osteopaths for Industry Ltd)
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Osteopaths For Industry Ltd. External Course Booking Form

1 Day 'Key Assessor Course' in Display Screen Equipment For key personnel responsible for training in health and safety

17th May, Manchester

Due to high demand for our courses please fax this form back to us on 0845 094 3248 as soon as possible to avoid disappointment & guarantee your place on the course

Course Objectives

- To equip the individual with a higher level of understanding for DSE risk identification
- To allow the individual to complete accurate DSE assessments
- To equip each individual with DSE risk reduction strategies beyond the minimum requirements of the DSE regulations and to introduce to current knowledge and understanding of spinal and upper limb disorders.

Course Cost Breakdown

Total cost per delegate: £195 + VAT
(Stretching the Workforce Cards included in price)

Delegate Details

Delegate Name (s):	Position:
Delegate Name (s):	Position:
Company:	Phone Number:
Address:	Postcode:
.....	
.....	
Email:	
Signature:	

Invoicing details
Purchase Order No.....
Invoice Address (if different from above)
.....
.....
All payments are to be made to Health Response UK

I hereby confirm the above booking and agree to the terms of cancellation as stated below. All agreed cancellations or changes in course must be confirmed in writing.

Cancellations/ Transfers

Cancellations: <i>If for any reason you wish to cancel a confirmed booking, your attention is drawn to the cancellation charges below:</i>	The transfer of courses is subject to a fee according to the table below.	
	15 working days or less	50% of course cost
	16-30 working days	25%
15 working days or less	100% of course cost	On notification of the course being transferred you will be invoiced for the full course fees , as per our original quote. When the same number of days training are re-booked and have taken place you will be invoiced for the above charge.
16-30 working days	75%	
31-50 working days	25%	

PLEASE NOTE: TO CONFIRM A PLACE ON THIS COURSE PLEASE RETURN A SIGNED COPY OF THIS BOOKING FORM INCLUDING RELEVANT PURCHASE ORDER NUMBER